

Ginninderry Residents Association Working Group

Meeting Minutes – 7 October 2025

Attendees: Attila O, Marcus M S on behalf of Riverview, Sue, Margaret D, Chris D, Elaine S, Vince C, and Kelly M.

Apologies: Kenny L, Tasmin, Megan O, John F, Kim O.

Meeting opened at 7:00pm

0.	<u>Action items from September Meeting</u> <u>Completed Action items:</u> • Action: Is the Strathnairn Entry Sign moving? • Marcus M S: The intention is that it will move to be positioned in the middle of the road (like the Macnamara sign further down PHA) once the final works are complete. (Action now complete). • Action: Attila O to send a fresh version of the Rules to Margaret and Chris. • Attila O: Done (Action now complete). • Action: Attila to respond to MV Law that the draft Rules have been accepted by the working group and will be presented at the Inaugural AGM for adoption. • Attila O: Done (Action now complete). • Marcus M S: to approach Communications Link to run the Inaugural AGM. • Marcus: provided a proposal (from Communications Link) to independently chair the inaugural AGM. (Action now complete). • Scope and Fee proposal was circulated to attendees prior to the meeting and accepted below. (Action now complete). • Action: Developer to organise purchasing the domain name with Go Daddy. • Can not be completed until the Association is registered (Association cannot be registered until after an inaugural AGM). (Action now complete). • Action: Jess S to organise a Residents Association email address under Riverview's domain and provision mailbox access Megan O and Kelly M. • Can not be completed until the Association is registered (Association cannot be registered until after an inaugural AGM). (Action now complete). • Action: Marcus M S to provide a draft Funding Deed between Riverview and the Association. • Marcus provided via email. • The draft Funding Agreement has been drafted by MV Law. • Draft Funding Deed was circulated to attendees prior to the meeting and is now ready to be reviewed by the Ginninderry Residents Association, Committee, once formed at an inaugural AGM. (Action now complete). <u>Ongoing Action Items:</u> •
1.	<u>Developer Update</u> Marcus noted: 1. Is the Strathnairn Entry Sign moving? a. The intention is that it will move to be positioned in the middle of the road (like the Macnamara sign further down PHA) once the final works are complete.

	2. Community Events Calendar a. See attached, noting the workshop is currently scheduled for 15 November. 3. Communication Link a. Proposal to independently chair the inaugural AGM is attached. 4. Draft Funding Deed a. Attached for your review.
2.	<u>Progress towards incorporating the Residents Association</u> Process for incorporating the Residents Association: • Reserve name of association – reserved until 22 Nov 2025. • Register documents with Access Canberra – cannot be completed until a Ginninderry Residents Association Committee is formed, after an inaugural AGM. • Complete funding agreement with Riverview and association – draft back from MV Law, to be reviewed by the Ginninderry Residents Association Committee, once formed at an inaugural AGM.
3.	<u>Rules of the Association</u> The rules are ready to be proposed to be accepted at an Inaugural AGM.
4.	<u>Initial Annual General Meeting Considerations</u> The date for the inaugural AGM will be Tuesday 11 November 2025, 7pm. This is prior to the 22 Nov 2025 when the reservation of the Association name expires. It was decided to accept the Scope and Fee Proposal from Communications Link (an independent party) to run the AGM. It will be an in-person meeting. At the Inaugural AGM the following will be proposed to be accepted: - Objectives (voted upon via a show of hands); - Rules (voted upon via a show of hands); - Number of committee members (voted upon via a show of hands); - Committee members (voted upon via an anonymous platform such as Menty, and accessed by an independent party such as Communications Link, or Marcus M S or Jess S from Ginninderry; and - Public Officer (voted upon via a show of hands) The Minutes of the Inaugural AGM will be taken by Marcus M S or Jess S from Ginninderry.
5.	<u>Residents Association Membership</u> The Residents Association Membership is ready to be proposed to be accepted at an Inaugural AGM.
6.	<u>Funding Agreement</u> A draft Funding Agreement has been provided from M V Law via Marcus M S. The working Group agree it's ready to be reviewed by the Ginninderry Residents Association Committee, once formed at an Inaugural AGM.
7.	<u>New Action Items:</u> • Action: Marcus M S or Attila O to accept Scope and Fee proposal from Communications Link and seek to hold AGM on Tuesday 11 November 2025, at 7pm. • Action: Marcus M S to book the Links' Meeting Room. • Action: Jess S now Attila O to organise design of a Committee Nomination form, for circulating with the Agenda.

	• Action: Jess S now Attila to organise design of a Membership form, circulating with the Agenda. • Action: Attila O to draft an Agenda with resolutions to accept: – Objectives (voted upon via a show of hands); – Rules (voted upon via a show of hands); – Number of committee members (voted upon via a show of hands); – Committee members (voted upon via an anonymous platform such as Mentimeter, and accessed by an independent party such as Communications Link, or Marcus M S or Jess S from Ginninderry; and – Public Officer (voted upon via a show of hands) • Action: Attila O to create a Facebook event for the Inaugural AGM.
8.	<u>Next Meeting</u> The next meeting will be the Inaugural AGM, and it will be held on Tuesday 11 November 2025, at 7pm. <u>Close of business: 8:16pm</u>