

Ginninderry Residents Association Working Group

Meeting Minutes – 2 September 2025

Attendees: Attila O, Kim O, Kelly M, Marcus M S on behalf of Riverview, Margaret, Chris, John F, Elaine S, Sue.

Apologies: Megan O, Vince C,

Meeting opened at 7:00pm

0.	<u>Action items from September Meeting</u> <ul style="list-style-type: none">• Action: Marcus M S to be added to distribution list whilst Jess S is away. (Done)• Action: Developer to organise purchasing the domain name with Go Daddy. (Marcus provided an update via email that should be included in the minutes)<ul style="list-style-type: none">• Can not be completed until the Association is registered.
1.	<u>Developer Update</u> <p>Marcus M S noted the suburb signs which have been installed since the last meeting. The sign on the RHS as entering the suburb has potential to become covered by the nearby greenery but Marcus pointed out that the sign can't be on the LHS (as driving in) due to the upcoming construction of roads.</p>
2.	<u>Progress towards incorporating the Residents Association</u> <p>Attila O provided updates in bold.</p> <p>Process for incorporating the Residents Association:</p> <ul style="list-style-type: none">• Reserve name of association – reserved until 22 Nov 2025• Register documents with Access Canberra – cannot be completed until a Committee is formed, after an inaugural AGM.• Complete funding agreement with Riverview and association – draft back from MV Law, to be reviewed at next meeting
3.	<u>Rules of the Association</u> <p>The rules with tracked changes/comments were presented to MV Law after the last meeting, and received back from MV Law, yesterday.</p> <p>Atilla O showed a copy on the screen, and the working group discussed/noted:</p> <ul style="list-style-type: none">- Reviewed the Aims and Objectives from meeting slide were included correctly- Noted that Association membership can be indefinite, but the Committee positions are in Terms, per the Rules, i.e. an electing member's term is 12-months- Committee Positions will be President, Vice President, Treasurer, Secretary, and Ordinary Member.- 1 per household- Riverview's' representation requirement had been added as requested and Marcus explained that the requirement is representation in the Association with no voting rights- Proxies are accepted <p>Attendees reviewed the tracked changes/suggestions and comments, and the Rules were accepted.</p>

	<p>Action: Attila O to send a fresh version of the Rules to Margaret and Chris.</p> <p>Action: Attila O to respond to MV Law that the Rules have been accepted.</p>
4.	<p><u>Initial Annual General Meeting Considerations</u></p> <p>A date is yet to be confirmed for the inaugural AGM. The working group discussed that the inaugural AGM will be held prior to 22 Nov 2025 when the reservation of the Association name expires.</p> <p>It was decided to ask Communications Link to run the AGM, as they're an independent party. A date will be set pending Communications Links availability and upcoming Ginninderry events</p> <p>Action: Jess S to organise design of a Committee Nomination form by Riverview graphic designers.</p> <p>Action: Attila O to draft an Agenda with resolutions to accept the Objectives, Rules, and confirm Committee members.</p> <p>Marcus M S: to approach Communications Link</p>
5.	<p><u>Residents Association Membership</u></p> <p>Discussion occurred in Item 3.</p> <p>Action: Jess S to organise a Residents Association email address under Riverview's domain and provision mailbox access Megan O and Kelly M.</p> <ul style="list-style-type: none"> • Can not be completed until the Association is registered. <p>Action: Jess S to organise design of a Membership form by Riverview graphic designers.</p>
6.	<p><u>Funding Agreement</u></p> <p>A draft Funding Agreement has been provided from M V Law; it will need to be circulated and reviewed at the next working group meeting.</p>
7.	<p><u>Next Meeting</u></p> <p>The next meeting will be Tuesday 7 October 2025.</p> <p><u>Close of business: 8:12pm</u></p>